

# PRIVACY POLICY

## PISA CONSULTING SERVICES cc

REG. # (2008/116287/23)

### LAST UPDATED

24<sup>th</sup> October, 2023

### INTRODUCTION

Welcome to PISA Consulting, we are committed to protecting your privacy and ensuring the security of your personal information. This Privacy Policy outlines how we collect, use, and protect your data in compliance with data protection laws around the world, including South Africa's Protection of Personal Information Act (POPIA).

### INFORMATION WE COLLECT

We may collect the following types of personal information:

1. **Contact Information:** This may include your name, email address, phone number, and postal address.
2. **Client Information:** Information shared during coaching, mentoring or consulting sessions, assessments, and communication related to coaching, mentoring or consulting services.
3. **Website Usage Data:** We may collect non-personal information such as IP addresses, browser types, and device information when you visit our website or social media platforms.

### HOW WE USE YOUR INFORMATION

We use your personal information for the following purposes:

1. To provide high quality professional coaching, mentoring or consulting services and communicate with you.
2. To improve and personalize your experience on our website or social media platforms.
3. To send you information about our services or relevant updates.
4. To comply with legal requirements and protect our rights and safety.

### CONSENT

By using our coaching, mentoring or consulting services and visiting our website or social media platforms, you consent to the collection and use of your personal information as described in this Privacy Policy.

## **DATA SECURITY**

We take reasonable steps to protect your personal information. This includes safeguarding your data against unauthorized access, disclosure, alteration, and destruction.

## **DATA SUBJECT RIGHTS**

You have the right to request access to, rectification of, or deletion of your personal information. To exercise these rights, or if you have any questions or concerns about your data, please contact us at [admin@pisaconsulting.com](mailto:admin@pisaconsulting.com).

## **THIRD-PARTY DISCLOSURE**

We do not sell, trade, or otherwise transfer your personal information to third parties without your consent. However, we may share your data with service providers or partners who assist us in delivering our coaching, mentoring or consulting services.

## **DATA RETENTION**

We will retain your personal information for as long as necessary to fulfil the purposes outlined in this privacy policy and as required by applicable law.

## **CHANGES TO PRIVACY POLICY**

We may update this Privacy Policy to reflect changes in our practices or legal requirements. The most recent version will be posted on our website with the last updated date.

## **CONTACT INFORMATION**

If you have any questions or concerns about this Privacy Policy, please contact us at [admin@pisaconsulting.com](mailto:admin@pisaconsulting.com).